

Minutes of the Howell County MO 911 Board meeting July 26th, 2017

The regular July 26th, 2017 meeting of the Howell County 911 Board was called to order by Acting Chairman Asa Grennan at 4:00 p.m. (1600)

1.) Roll Call - Chairman Ralph Riggs, Vice Chairman Terry Newton absent, all other members present. Treasurer Asa Grennan acting Chairman.

Mr. Dan Hatley and Senior Dispatcher Susan Webb, Kurt Blicch present.

2.) A motion was made by Member Heavrin to accept the meeting agenda, second by Member Ingalsbe, agreed by all present.

3.) The minutes of the June 2017 meeting, an error was detected in item number five (5) regarding the motion to accept Bills and Payroll. The motion was made by Secy Walters and Seconded by Treasurer Grennan. A motion was made by Member Ingalsbe to accept the June 2017 minutes with a correction to item number five (5), second by Secy Walters, agreed to by all present.

4.) The treasurers report was given. A motion to accept the Treasurers report was made by Secy Walters, second by Member Heavrin, agreed by all present.

5.) Bill & Payroll - Bills and payroll were reviewed and discussed to include expenses incurred during the Administrators travel, and the inclusion of a new employee. A motion to approve Bills and Payroll was made by Member Bunch, second Member Heavrin, approved by all present.

6.) Old Business -

a.) Radios - The Mountain View radio is source of continued concern, trouble shooting and work to solve issues continues. Installed Microwave amplifiers seem to be increasing reliability of the system.

b.) CAD / Telephone system up and running normally for Howell County.. Issues still exist with Wright Counties use of the "Pro QA telephone system" as it will not interface with the shared CAD system. This creates difficulties with the ability to seamlessly transfer dispatch capability from one county to

another. Tyler Tech has agreed to explore development of necessary software to allow use of both systems, more information to come.

c.) Fiber Optic Link: The fiber optic link between the 911 Center and the Howell County Emergency Operations Center (EOC) failed during recent flooding. Inquiries by Howell County 911 Center IT Tech Dan Hatley reveal that the fiber optic link between the 911 center and the EOC is routed from the 911 Center to Cabool (or beyond?), MO (25+ miles) and then back to the Howell County EOC. To send data a half a mile via this method requires a journey of over fifty miles. During the flood the fiber optic link at Cabool was damaged, disabling the fiber optic link between the Howell County 911 Center and the Howell County EOC. Radio communications between the two centers was still available.

7.) Committee / Administrators Report. The Administrator attended RSOC, MIAC and ILO meetings regarding the upcoming Solar Eclipse, and law enforcement matters of regional concern. The administrator requested demo's for chairs for the 911 Dispatch Center. The Administrator requested attendance at the Global Leadership Conference/West Plains for Aug 10/11, 2017. A motion was made by Member Bunch to fund attendance of the Administrator at the conference, second by Treasurer Grennan, agreed by all present.

8.) New Business - None

9.) Any other business -

Hot Wash re Flood : The Administrator was reminded by another board member that after the recent flood a "Hot Wash" review was conducted with SEMA, Howell County 911, the EOC and various other Fire and Law Enforcement entities. The Administrator had forgotten the meeting in the rush of activity and because of fatigue. It is unknown whether or not this meeting produced any information or documentation.

Succession of 911 Leadership : It was pointed out that in the case of the Administrator being geographically removed, or incapacitated, there was no document that specified who would be in charge of the 911 Center in the Administrators absence. This is of great importance in the case of an emergency. This is also important in regards to liability, accountability, and

continuity of operations. The Administrator agreed to create a document or SOP that addresses this matter.

11.) Old Business - Survey Monkey. At the June 28, 2017 Meeting Vice Chairmen Newton proposed the use of "Survey Monkey" to gather data about the performance of the 911 Center during the recent flood. This was generally agreed to without a motion. Secy Walters distributed a copy of eight (8) proposed questions for use on "Survey Monkey" for review of the 911 Board Members. Secy Walters invited further questions for the survey from other 911 Board members. The questions could be made available via a link from the 911 Center Website, these questions had been provided to the 911 Administrator prior to the July Meeting. After a brief period of review, Secy Walters made a motion that the questions be included in the "Survey Monkey". Board members objected that the questions were not appropriate for general public distribution, and if distributed their distribution should be restricted to law enforcement, fire and EMS personnel only. After the demonstration of a lack of support for a review of the 911 Center performance during the flood; Secy Walters withdrew the motion for inclusion of the questions into "Survey Monkey".

The next Howell County 911 Board Meeting was set for August 23, 2017.

A motion to adjourn was made by Member Bunch, second Member Heavrin, agreed to by all present.